

Meeting Planning (Viewing) Sub-Committee

Date and Time Tuesday, 7th August, 2018 at 10.30 am.

Venue Walton Suite, Guildhall, Winchester

AGENDA

PROCEDURAL ITEMS

1. **Apologies and Deputy Members**

To record the names of apologies given and Deputy Members who are attending the meeting in place of appointed Members.

2. **Disclosures of Interests**

To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests, and on Predetermination or Bias in accordance with legislation and the Council's Code of Conduct.

If you require advice please contact the appropriate Democratic Services Officer prior to the meeting.

BUSINESS ITEMS

3. Where appropriate, to accept the Update Sheet as an addendum to the Report.

4. Planning Applications Schedule (Extract PDC 1113 St Paul
PDC1113 - Item 17) (Pages 7 - 20)



Item 17:

Attached:

- Extract of Report PDC1113 (Item 17).
- Extract of Update Sheet from 26 July 2018 (Item 17).
- Extract of draft minutes of the meeting of the Planning Committee held on 26 July 2018

L Hall
Interim Head of Legal Services

City Offices
Colebrook Street
Winchester SO23 9LJ

27 July 2018

Agenda Contact: Claire Buchanan, Senior Democratic Services Officer
cbuchanan@winchester.gov.uk

**With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website www.winchester.gov.uk*

Please note that although members of the public are welcome to attend, there will be no further opportunity to make representation to the Sub Committee, as representations would have been heard at the original Planning Committee.

PLANNING (VIEWING) SUB COMMITTEE

Planning (Viewing) Sub Committees are held when the Planning Committee has decided that it is not possible to determine an application, without visiting the application site to consider at first hand particular, material planning considerations. The reasons for the visit are agreed at the Planning Committee, following a preliminary discussion, and may be as a result of officer advice. The reasons are also recorded in the minutes of that meeting. These are attached to this agenda as background information.

Although Ward Councillors and members of the public are welcome to attend the subsequent Sub Committee meeting (members of the public and parish council representatives are not allowed to attend site viewings), there will be no further opportunity to make representation to the Sub Committee as these would have been heard at the original Planning Committee.

If the Planning Committee has decided that the Sub Committee should not specially report back to Committee, then a decision will be made at the meeting.

The Viewing Sub Committee's membership is drawn only from those Planning Committee members (including deputies) who attended the meeting of the Committee held on **26 July 2018**. Only those present at this Committee will be able to vote on the application.

Therefore, for this meeting, the following Councillors are eligible to be members of the Sub-Committee:

Chairman: Ruffell (Conservative)

Vice Chairman: Read (Conservative)

Conservative

Berry (Standing Deputy Member)
McLean

Liberal Democrat

Izard
Laming (Standing Deputy Member)
Weir (Standing Deputy Member)

Quorum = 3 Members



Working in Partnership



PROCEDURE:

At the site visit prior to the Sub Committee meeting -

Members, officers, and the Ward Member(s) will visit the site(s) (in the company of the developer) immediately prior to a Sub Committee meeting, to familiarise themselves with the site and the planning issues.

Ward Members and developers will be permitted to point out factual aspects of the site and the proposed development only, and will not be allowed to present their case (whether for or against the proposal). The developer will be encouraged to inform the Officers of the features on site that are relevant so that the Officers can point these out to Members and also to ensure the safety of Members and Officers while they are on the site. The Sub Committee may, with the consent of neighbours and at the Chairman's discretion, visit neighbouring properties to view the application site. The visiting of neighbouring sites will be coordinated by the Planning Case Officer.

The public and Parish Council representatives will not be invited to attend the site visit but may attend the subsequent Sub Committee meeting.

At the meeting

At the start of the Committee meeting, the Chairman will introduce the Councillors and officers at the table. Any Councillor's declarations of interest will also be announced at this point. If the interest is considered by the Councillor to be significant, he/she will leave the meeting when it reaches that item on the agenda.

The officer's presentation

On each item, the planning case officer will introduce the application to the Committee. They will concentrate on showing details of the proposals with the aid of projected visual material, including photographs of the site and plans. The length and details of the presentation at the meeting will be proportionate to the nature and scale of the proposal. The officer will make a recommendation to the Committee to either approve or refuse the application and, in the latter case, will state the reasons for this.

The officer is required to make a recommendation and the presentation will include material to explain why the scheme is being recommended for permission or refusal. However, officers will not restate the information set out in the report which relates to the assessment of the planning merits of the case. Specialist officers dealing with issues such as design, historic environment and highways may also be available at Committee to provide advice on such matters and a legal representative will attend all Planning Committee meetings.

Members' Questions

After the presentation, there will be an opportunity for the Councillors on the Committee to ask questions of the officers, usually based on the planning themes set out in the report.

The Councillors' Debate

The Councillors will debate the application and may pick up any issues raised during public participation before a vote is taken to either;

- permit,
- refuse or
- defer (usually for a Viewing Sub-Committee or further information).

If the Committee votes against the officer's recommendation, the reasons for this will be discussed and explained. A summary of the Committee's reasons will be included in the minutes.

Voting

Every Member has one vote when a matter before the meeting requires a decision. In the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be cast in any way he wishes.

A Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation. The way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

After the meeting

After the meeting, the minutes will be available from the Council's website and a decision notice will be sent to the applicant/agent. Applicants have a right of appeal against a Committee decision to refuse planning permission, or any conditions imposed on permission, and any appeal will be considered by an Inspector appointed by the Secretary of State. Where an application has been permitted, there is no opportunity for objectors to appeal, other than to the Court by way of judicial review on a point of law.

DISABLED ACCESS:

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email democracy@winchester.gov.uk to ensure that the necessary arrangements are in place.